



**Rural Water District #6**  
**Okmulgee County**  
PO Box 340 / 11003 Hectorville Rd  
Mounds OK 74047-0340  
Phone 918-827-6350 – Fax 918-827-3077

Dear Applicant:

Please find attached an Application for Water Service Membership with Rural Water District #6, Okmulgee County. The cost of membership is on the enclosed application. Your payment of that amount and a copy of your **filed deed** must accompany this application. After it has been verified your property can be served, at the next monthly Board of Directors' meeting your application will be presented to the Board for approval. (Monthly meetings are the 2<sup>nd</sup> Thursday of EACH month). After Board approval, your membership fee will be deposited. The Department of Environmental Quality (DEQ – formerly County Health Department) should be contacted for information regarding the percolation test for the sewer system. When your system is installed, the appropriate DEQ representative must make final inspection before it is covered. We must receive **written notification** of this inspection approval before the meter can be installed.

A *Plumbing Inspection Certificate* and a *Copy of the Plumber's license* will be **required** on all new applications and meter relocations before the meter can be installed. This form (green form) is attached to the application with instructions on the reverse side.

We require you to install a shut off valve within 3' outside meter box (member side) before meter will be installed.

Any line extension or road crossing necessary to bring our main line to your property will also be your expense and must be paid prior to construction. Your application will be reviewed and you will be advised if an extension is necessary and the charges due.

If the District does not already have a utility easement along the roadway frontage or Section line of your property, this will be required prior to meter installation. Please allow 30 days from the date your application is approved by the Board for meter installation. After all pre-installation requirements are met construction for meter installation will be scheduled.

From time to time it is necessary to have the water off for repair of a line or tapping into a new line. It is our suggestion that a check valve be placed on your line in order to hold the water in your line and hot water tank and therefore avoid any damages to your appliances due to interruption of water service. Member will be required to install a shut off valve outside of meter box on member side of meter.

We run pressure from 30 to 180 pounds through our water lines and in some areas, it will be necessary for the water user to have a pressure reducing valve (regulator) placed between the meter and the dwelling to prevent damage to the pipes and over usage of water.

We also recommend an operative pressure relief valve be installed on your hot water tank. Without this valve, an explosion could occur if the tank malfunctioned.

Applicants have 60 days to prepare property for service. Sixty days after application has been approved, the account will be set up and the customer will be billed the minimum until the meter is installed. After the meter is installed, the bill will reflect the minimum plus charges for usage.

According to our By-Laws, there is to be only ONE residence or ONE business per water tap membership. If you add another home or business, you must apply for a second membership.

If you sell your property, please contact our office for transfer forms and instructions. Please notify our office if you have a change of address or phone number.

If you should have further questions regarding this application, please feel free to contact our office Monday through Friday, from 8:30 AM to 4:30 PM.

**NOTE: IF YOU DO NOT RECEIVE YOUR BILL BY THE 10<sup>TH</sup> OF THE MONTH, CONTACT OUR OFFICE.**

Sincerely,

Rick Boone  
District Manager

**Please mark desired location meter is to be set on your property. The meter cannot be located within 15 feet of a sewer lateral line.**